

Dear Parents:

I would like to take this opportunity to **welcome you and your child to the fourth grade!** I am excited to have your child in my class. We have a busy year ahead of us and I hope that our students achieve the highest possible level of academic success. To strive for their success, I plan to encourage your child to do their best every day. I set high expectations for students and will do everything that I can to help them achieve their academic goals.

I encourage you to take part in your child's education. I feel that academic success can be better achieved if we all work as a team--(teacher/student/parents). Reading is an important part of your child's overall development and doing so on a regular basis is one way to guarantee success. Up until this point in your child's academic career he/she has been **learning to read now your child will be reading to learn**. Remember, **reading is essential to succeeding in all academic areas**. *We cannot give your child a better gift than helping them become a great reader.*

Communication is also an important part of your child's education. We will communicate on a regular basis through the planner, graded papers, progress reports, etc. **Parents** are required to **sign the planner each day**, even if no homework has been assigned. This is a great way for both of us to correspond when needed. I value your input and look forward to working with you and your child. Let me know if there is anything I can do to help your child; feel free to send a note or an email at ([catesr@k12tn.net](mailto:catesr@k12tn.net)), if you have any questions, comments, suggestions, or concerns. I also encourage you to attend the scheduled parent/teacher conferences (see the school calendar). Also, note the progress report dates as these reports should be signed and returned.

Conduct grades will be based on attitude and behavior. We will be too busy in class to have time for misbehavior. As a teacher, I want my students to develop a desire to learn, to get along with their peers, to be prepared, conscientious and responsible for their own actions. We will discuss rules/procedures, rewards/consequences, and will have this basic policy:

In my class, you must show respect for me, as well as, your classmates, and always come prepared to be a good student and ready to work hard.

***If you do these things, you can't help but succeed!***

I am blessed to have your child in my class and I thank you for sharing him/her with me. I am certain that working together the upcoming school year will be a great one for both you and your child and look forward to us having a successful fourth grade experience!

All the best,

Mrs. Regina Cates