

**ELIZABETHTON CITY SCHOOLS
POSITION ANNOUNCEMENT
AUGUST 24, 2010**

Title: Career & Technical Education Teacher to begin the 2010-2011 school year
Location: Elizabethton High School
Qualifications: Valid Tennessee teacher's license with appropriate endorsement in either 435, 436, 474, or 475; preferably 3.0 or higher GPA; strong written, verbal, presentation, and interpersonal skills. Meet health and physical requirements. The applicant must be willing to be fingerprinted if not already on file. Possess skills in learning styles, assertive discipline, and developmentally appropriate teaching techniques.

ESSENTIAL FUNCTIONS:

1. To give instruction to students in the areas assigned by the Board, director of schools, and principal using various teaching methods, such as lecture/demonstration and use audiovisual aids and other materials to supplement presentation as relates to Carl Perkins guidelines.
2. To give full, willing and helpful cooperation in carrying out all reasonable instructions or extra assignments which are given by the principal before, after, and during the school day.
3. To keep accurate attendance records and report same in the manner prescribed by the principal.
4. To participate in faculty and professional meetings, educational conferences, and teacher training workshops.
5. To follow state and local course of study, to follow rules and regulations of the state and policies of the local Board, and to follow school rules and policies established by the principal.
6. To keep parents duly informed of the student's progress and hold conferences with the parents when necessary.
7. To report to the principal when one knows or reasonably suspects that a child's health or welfare has been or appears to have been harmed as a result of abuse or neglect.
8. To prepare written lesson plans one week prior to implementation and submit them to the principal.
9. To represent the school and community in a positive manner.
10. To maintain discipline in the classroom, in the building, on school grounds, and at school-related functions.
11. To maintain cordial relationships with the home, parent(s) and community.
12. Performs other work-related duties as assigned.

Physical Demands: This job may require lifting of objects that exceed 25 lbs. or the weight of an average child, with frequent lifting and/or carrying of objects weighing up to 25 lbs. Other physical demands that may be required are as follows: pushing and/or pulling; climbing and/or

balancing; stooping and/or kneeling; crouching and/or crawling; reaching; handling; talking; hearing; seeing.

Temperament (Personal Traits): Adaptability to perform a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure; adaptability to accepting responsibility for the direction, control, or planning of an activity; adaptability to dealing with students; adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

Working Conditions: Normal working environment.

General Requirements: The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties, and skills required of personnel so assigned.

Submit applications to: Elizabethton Board of Education
804 South Watauga Avenue
Elizabethton, Tennessee 37643-4207

Application Deadline: September 3, 2010, 8:00 a.m., or until position is filled

Contact Person: Danny O'Quinn, Principal 423-547-8131

Must have a current and completed application on file before phone inquiry.